

# WELCOME

## Joining us is easy...

At Planters First Bank, our devoted staff is eager to go above and beyond to maintain a trustworthy and straightforward relationship with our customers. Now switching all of your accounts to Planters First Bank has never been easier.

This switch kit includes all of the information you need to switch your accounts to our bank. The attached forms take just minutes to complete and include everything required to notify your employer and others that you have switched your accounts to Planters First Bank.

Just complete the forms, make copies for everyone you need to notify. It's that easy! And if you need further help or have any questions, just give us a call or start a video chat with our Solution Center to see us and we'll walk you through it.

We promise that you've never seen local banking like this before. At Planters First Bank, we are dedicated to serving our community because we live and work here – just like you.

*Switch Today with  
our Switch Kit!*

PLANTERS  
FIRST BANK

[www.bankplanters.com](http://www.bankplanters.com)

Contact PFB Toll-Free at 833.PFB.TEL1 (833.732.8351)

Member  
**FDIC**  
EQUAL HOUSING  
LENDER  
NMLS# 500174

# SWITCH KIT

## Making the switch to better banking today!

You can make the move to Planters First Bank in three easy steps. Everything you'll need is provided in this handy Switch Kit. We can't wait to welcome you to the Planters First Bank Family, where you'll enjoy a better experience for all your banking needs!

# 1

### Open your new account.

Apply Online Today! Or Find the branch nearest to you for a convenient banking experience.

# 2

### Switch your direct deposits and automatic withdrawals.

If you have any automatic transactions, use the provided forms to seamlessly switch them to Planters First Bank.

# 3

### Close your old account.

Now you're ready to switch. Simply fill out the provided form to close your old account. Any remaining account balance will be transferred to Planters First Bank.



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# Direct Deposit Change Form

Employer/Depositor

Employer/Depositor Address

City, State, Zip Code

## RE: Switching My Direct Deposit

*To whom it may concern: I recently switched financial institutions and am requesting that my direct deposit be changed to my new Planters First Bank account. Please begin making direct deposits into my new account and stop depositing into my old account listed below.*

*Thank you for your timely assistance in this matter. If you have any questions concerning this request, please contact me by phone at the number listed below.*

*Sincerely,*

Authorized Signature (Original signature required)

Date

## Direct Deposit Information

Name	Phone: Day	Phone: Evening
Address	City, State, Zip Code	
Old Financial Institution Name	Old Routing Number	Old Account Number
Amount of Deposit	Date of Deposit	
<b>Planters Bank</b>		
New Financial Institution Name	New Routing Number	New Account Number

Attach a voided check or deposit slip from your new Planters First Bank account.



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# Automatic Withdrawal Change Form

\_\_\_\_\_  
Company Name (Payee)

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
City, State, Zip Code

## RE: Switching My Automatic Payment

*To whom it may concern: I recently switched financial institutions and am requesting that my automatic payments with your company be changed to my new Planters First Bank account. Please begin making automatic withdrawals from my new account and stop withdrawing from the old account listed below.*

*Thank you for your timely assistance in this matter. If you have any questions concerning this request, please contact me by phone at the number listed below.*

*Sincerely,*

\_\_\_\_\_  
Authorized Signature (Original signature required)

\_\_\_\_\_  
Date

## Automatic Payment Information

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone: Day

\_\_\_\_\_  
Phone: Evening

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Reason for Payment

\_\_\_\_\_  
Amount of Payment

\_\_\_\_\_  
Date of Payment

\_\_\_\_\_  
Old Financial Institution Name

\_\_\_\_\_  
Old Routing Number

\_\_\_\_\_  
Old Account Number

**Planters Bank**

\_\_\_\_\_  
New Financial Institution Name

\_\_\_\_\_  
New Routing Number

\_\_\_\_\_  
New Account Number



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# Close Account Form

\_\_\_\_\_  
Financial Institution Name

\_\_\_\_\_  
Financial Institution Address

\_\_\_\_\_  
City, State, Zip Code

## RE: Closing My Account(s)

*To whom it may concern: I am closing my account(s) at your financial institution. Please close the following account(s) listed below and send a check for any remaining funds to my address below.*

*Thank you for your timely assistance in this matter. If you have any questions concerning this request, please contact me by phone at the number listed below.*

*Sincerely,*

\_\_\_\_\_  
Authorized Signature (Original signature required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joint Account Holder (Original signature required)

\_\_\_\_\_  
Date

## Account Information

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone: Day/Evening

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Checking Account Numbers

\_\_\_\_\_  
Savings Account Numbers



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